



**Meter Data Management System (MDMS) Solution for the ConnectH2O Program
Solicitation Number: R-19-013-JAM**

**ADDENDUM 4
January 15, 2020**

To Respondent of Record:

This addendum, applicable to project referenced above, is an amendment to the RFCSP. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

CHANGES TO THE RFCSP

1. Submitting a Response, section IV. Submission B.1. and B.2., remove and replace with the following:

1. Submit the proposal on two (2) USB flash drives and one (1) "ORIGINAL" and twenty (20) additional hard copies. The USB flash drive should contain the entire proposal as submitted, include the appropriate required signatures, and be encased in a paper USB envelope clearly marked with the solicitation information.
2. Responses must be **securely** bound by any means **except** by 3-ring binders and paper/binder clips. **One (1) hard copy should be clearly marked as "ORIGINAL"** on the cover and the signature sheet. Twenty (20) additional hard copies must be submitted as well. The USB flash drives, original and all copies should be submitted in a sealed package, with the project information and deadline date and time clearly identified on the outside of the package.

1. Respondent Proposal Checklist

Remove and replace the existing Respondent Proposal Checklist with the attached. This revised version of the Respondent Proposal Checklist corrects the list of required documentation to be submitted should be used by all Respondents when submitting a proposal for this RFCSP.

END OF ADDENDUM 4

This Addendum with attachments is two (2) pages in its entirety.

RESPONDENT PROPOSAL CHECKLIST

Project Name: Meter Data Management System (MDMS) for the ConnectH2O Program

Firm Name: _____

Use the checklist to ensure that the proposal is complete by checking off each item included with your response. Sign and date this form and include this page with each proposal.

ENVELOPE 1 (OR BOX) – ORIGINAL PROPOSAL

- Respondent Proposal Checklist
- Price Proposal (MDMS Pricing Workbook)*
- Financial Statement prepared within 12 months by licensed CPA*
- Cloud Vendor Technology Assessment Questionnaire (VTAQ) *
- Exhibit B – DBE Good Faith Effort Plan
- Exhibit C – Conflict of Interest Questionnaire*
- Exhibit J – Bidder’s Certification (TWDB-0255)*
- Exhibit K – TWDB DBE Forms (Form 0216, Form 0217 and Form 0373)*
- Exhibit L – TWDB-0459 - Vendor Compliance with Reciprocity of Non-Residents Bidders*
- Exhibit M – TWDB SRF-404 - Debarment/Suspension Certification*
- Respondent Questionnaire
- Completed and signed W-9 Form*
- Proof of Insurability (Letter from Insurer or Sample Certificate of Insurance) *
- SAWS MDMS Technical & Functional Specifications Questionnaire Workbook tabs 1.0 through 6.0
- Two (2) USB flash drives of Original Proposal (including Microsoft Excel versions of MDMS Technical & Functional Specifications Questionnaire, VTAQ and Price Proposal (MDMS Pricing Workbook))

ENVELOPE 2 (OR BOX) – SEALED PROPOSAL PACKET COPIES - 20

- Respondent Proposal Checklist
- Respondent Questionnaire
- SAWS AMI Solution and Services: Functional and Technical Specifications tabs 1.0 through 11.0

***Should be submitted in original and USB flash drives, but not copies**

I certify that the proposal submitted includes the items as indicated above.

Signature

Date

Printed Name

Title